

PBIS Team Meeting
November 8th, 2013
Minutes

Present: Aaron, Christine, Wendy, Jeremy, Catrina, Ashton, and Kathleen

Data for October

- Office referrals went down to 1.3/day, most frequent time was 9:00-10:45. Juniors had the most. Classrooms are the most frequent area.
- Need to find out what “other behavior” is.
 - Our goal will be to find out what “other” is by our next meeting.
- Discussed how our action plan indicates we would like to cut down our office referrals by 50%- we almost have that.
- Technology violations are down and we have more technology, so this is a celebration. We will be setting aside some time to work with technology during seminar.
- Our biggest issue is tardy, skipping class and truancy. A lot of this is not showing up for school on time. Organized random check-ins to improve attendance with a reward. Can be as simple as handing out a ticket to each member of the class. Aaron and Shawn will do this. Aaron will dig deeper into data and find out what the “other” behaviors are.
 - We can always encourage teachers to also reward kids for being on time to class.

Group Norms

- Came up with our team’s group norms.
 - Have fun and be positive!
 - Have a goal in mind that involves everyone
 - Conduct meetings in a professional manner
 - All members share responsibilities
 - Respect each other by listening, communicating, and comprising
 - Value each member of the group
- Decided that we will rotate assigned roles each meeting.

Calendar

- We need to plan meeting times for January through May
- December 17th: all day PBIS Training
- January 10th: PBIS team meeting, Christine will find out how much PD time we will have in January and February
- February 6th and 20th: 7:20 am meetings, plan for the 24th
- April 9th: all day PBIS Training
- April 25th: 8:00-11:40 am PBIS meeting

Other

- Jeremy will plan something on cyber-bullying. We will use December 4th seminar time to support this. Give all kids extra acknowledgements for appropriate use of technology. Will also use the November 14th seminar to teach this.
- PD planning- Read an article ahead of time on acknowledgements and then play a game relating to the article. Everyone who got something correct could have a low-cost jeans day, show systematic supervision video and make a note-taking rubric, to staff, talk about consistency between classroom-managed vs. office referrals, share data from Aaron and discuss it, brief exit activity- discussion as a group/exit slip. Assigned roles for next Wednesday's PD time. The upstairs hallway will start systematic supervision
- Update action plan- Wendy will be in charge of this. Filled in the areas that we have updated. Talked about areas we need to look at for our upcoming PD times and other things we need to work on.
 - Agenda/Minutes
 - Celebrations
 - Review action plan
 - Data Analysis
 - Staff input
 - Student input
 - Family Engagement